



## **“Submit to BPPE” Workflow Confirmation**

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This notice is a confirmation that the Bureau for Private Postsecondary Education (Bureau) has received the “Submit to BPPE” workflow for the 2024 Annual Report.

The “Submit to BPPE” workflow will update all completed workflows from “Ready to Send” status to “Analyst Review”. During the analyst review process, you may be contacted by email to log into the Annual Report Portal (<https://dca.prod.simpligov.com/>) if any deficiencies are found in your submission.

You are reminded that Pursuant to 5 CCR §74110 (f)(6), financial statements are not permitted to be filed via the Bureau’s online portal and shall be filed by providing or mailing hard copies directly to:

Bureau for Private Postsecondary Education

Attn: Annual Report Unit

- 1747 North Market Blvd, Suite 225, Sacramento, CA 95834; or
- P.O. Box 980818, West Sacramento, CA 95798-0818

**Failure to submit a complete annual report pursuant to California Education Code section 94934 and Title 5 of the California Code of Regulations section 74110 may result in a citation and fine of up to \$5,000.00 per violation and/or additional disciplinary action.**

If you have any questions, please contact the Annual Report Unit by email at [bppe.annualreport@dca.ca.gov](mailto:bppe.annualreport@dca.ca.gov) (<mailto:bppe.annualreport@dca.ca.gov>) or by phone at (916) 574-8900, press "7" when prompted. Please reference the following:

**Request #:** DCA-BPPE-Finalize-015178

**Institution Name:** GRID Alternatives Central Valley Training Center

**Institution Code:** 70838949

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