

Solar Spring Break Intercollegiate Team

GRID Alternatives' Greater Los Angeles office, March 2-6, 2020

What is the Intercollegiate Team?

The Intercollegiate Team is a group of students from different colleges and universities across the country coming together to participate in a Solar Spring Break trip! The experience will include everything a typical Solar Spring Break includes: 2 days of solar installation (weather permitting), 3 additional days of service-learning programming, and 5 nights of accommodation.

How does it work?

Students join up in March for a week of Solar Spring Break programming and solar installation. In the months leading up to the trip, participants will organize and engage in service-learning programming together in preparation for their experience. Afterwards, students will have the opportunity to reflect together on their experience.

Who can apply?

Student Participants: Any college student currently enrolled in an undergraduate or graduate program are eligible to apply. Applications are accepted on a rolling basis with a deadline of November 15.

Student Leader: One student will be selected for the role of Student Leader for the trip. This student will be key in organizing the team and facilitating service-learning materials. They will also receive a partial stipend for their participation and gain valuable professional experience. Student leader applications are accepted on a rolling basis and due on October 11. The Intercollegiate Student Leader will be announced by October 30. All interested colleges students interested are encouraged to apply.

All students will also be expected to identify a **Faculty Advisor** from their school to serve as a reference during the application process and provide them with support as needed. We will notify applicants of their acceptance status two weeks after the registration deadline.

How much does it cost?

There is a \$500 program fee. Students selected for the program must submit a \$50 nonrefundable deposit within a week of acceptance to reserve their place. The remaining \$450 program fee is due one week before the trip date. Students will then have time to fundraise money. Additionally, students are responsible for organizing their own travel and meals.

Important Dates:

Summer 2019	Applications accepted on a rolling basis
October 11, 2019	Student Leader Application deadline
October 23, 2019	Student Leader announced
November 15, 2019	Student Team Member Application deadline
November 29, 2019	Team Registration Deposit deadline
December 2019	First monthly team meeting
Jan 2019	Service Learning Guide Module 1 complete, Start on Module 2
Feb 2019	Service Learning Guide Module 2 and 3 complete
February 28, 2020	Fundraising complete
March 2-6, 2020	Solar Spring Break Week

Summary of Intercollegiate Team Roles

Student Leader- Organizes, coordinates, and leads the group before during and after Solar Spring Break

Student Participant- Participate in group calls, organizes their own travel in coordination with the group, participates in Solar Spring Break, and gives feedback afterwards

Faculty Advisor- Provides support to their student (participant or leader) and serves as a point of contact for GRID

GRID Alternatives Headquarters Collegiate Team- Provides guidance and support to student leader during the buildup to the trip

GRID Alternatives Greater Los Angeles Office- Provides housing, Solar Spring Break programming, and logistical support around the trip details to student leader

Faculty Advisor Expectations

For the student leader, the faculty advisor will act as a reference for GRID staff during the application process. If the student leader is accepted, the faculty advisor will provide additional guidance and assistance as needed as the student organizes Solar Spring Break. Students that join the Intercollegiate Solar Spring Break team should have a faculty advisor from their school. This is to ensure that someone from the school knows a student is representing their college/university by participating in Solar Spring Break. Ideally, the faculty sponsor would join GRID's Collegiate Network to establish an ongoing relationship with GRID provide opportunities for other students throughout the year. Faculty advisors do not go on the Solar Spring Break trip.

Student Leader Role

Student Leader Expectations

The Student Leader role for the Solar Spring Break team of intercollegiate students is an application-based position and will act as an internship with a partially sponsored program fee (\$250). The Student Leader will be the main point of contact for students on their team and will coordinate all the logistics for the team leading up to the trip and during Solar Spring Break. The Student Leader will work closely with GRID HQ Staff to ensure communication with the team members is clear and that all deadlines are met in a timely manner. The Student Leader should have capacity to dedicate time each week to Solar Spring Break preparations, organizing and leading meetings, and addressing team needs. An important part of their responsibilities will involve taking their team through the Service-Learning Guide materials (Modules 1, 2 and 3) in preparation for the trip. During Solar Spring Break, they are expected to attend the trip, help their team stay on task and on schedule, and act as a liaison between their team and the GRID Alternatives staff. Afterwards, they should expect to give their feedback on the Solar Spring Break experience and process.

1. Application Process

- a. Complete the student leader application and submit by the October 10 deadline
- b. Participate in an application follow up interview (in person or digitally) with GRID HQ staff
- c. If accepted, participate in a brief follow up conference call with GRID HQ Staff to discuss next steps (this will act as the first monthly team check in)

2. Pre-trip

- a. Participate in a monthly check in with HQ staff to ensure meeting monthly goals and deadlines
- b. Act as main point of contact for the whole team
- c. Communicate and distribute all necessary materials to team members
- d. Facilitate (at least) a monthly check in call with team members
- e. Organize and prep the team with assistance from GRID HQ Staff
- f. Organize and communicate team's travel logistics (including travel to the regional office and travel once on site) and submit to GRID HQ staff for approval. Please note: student leaders will not need to organize each intercollegiate student's travel but should know how each student members is getting to and from the regional office site and how the team will travel together once on site.

- g. Organize and communicate on-site meal logistics for the team and submit to GRID HQ Staff for approval
- h. Create fundraising plan for \$250 program fee and submit before the date of the trip
- i. Help team members with their fundraising plans (note team members will need to fundraise \$500 as their program fees and this does not include transportation and meal costs)
- j. Facilitate team meetings using Service-Learning Guide materials with assistance from faculty advisor as needed
- k. Connect with regional office main point of contact and have at least one conference call

3. During SSB

- a. Attend Solar Spring Break trip
- b. Act as main point of contact for the GRID regional office and HQ staff
- c. Keep their team on task and on schedule
- d. Ensuring their teammates act appropriately and in accordance with behavioral expectations outlined in GRID's Volunteer and Training Guidebook
- e. Facilitate daily team reflections incorporating the Service-Learning Guide materials
- f. Stay positive, keep up team morale and have fun!

4. Post SSB

- a. Fill out Solar Spring Break participant survey and encourage team members to complete a survey as well.
- b. Facilitate post-Solar Spring Break Service-Learning Guide materials
- c. Continue to act as a point of contact for GRID HQ staff
- d. Work towards incorporating future Solar Spring Break trips with college/university
- e. Help identify interested students for next year

Student Participant Role

Student participants: The Student Participant role for the Solar Spring Break Intercollegiate team is an application-based position and will include fundraising for the trip's \$500 program fee. Student Participants will need to communicate in a timely and responsive manner with the Student Leader and the rest of the team in planning logistics leading up to the trip and during Solar Spring Break. Each Student Participant should have capacity to organize their own travel plans and to attend monthly Solar Spring Break Intercollegiate Team meetings facilitated by the

Student Leader where they will plan as a group and go through the Service-Learning Guide materials in preparation for the trip. During Solar Spring Break, they are expected to attend the trip, stay on task and on schedule, and remain engaged. Afterwards, they should expect to participate in a debrief meeting and give their feedback on the Solar Spring Break experience and process.

1. Application Process

- a. Complete student participant application and submit by the deadline
- b. Participate in an application follow up interview (as needed based on GRID assessment)
- c. If accepted, participate in a brief follow up conference call with GRID HQ Staff to discuss next steps (this will act as the first monthly team check in)

2. Pre-trip

- a. Participate in a monthly check in call with team members, led by Student Leader
- b. Participate in Service-Learning Guide meetings facilitated by Student Leader or student volunteer
- c. Intercollegiate Team - Create a fundraising plan for \$500 program fee and communicate to the Student Leader. This plan should incorporate all key fundraising milestones included in the Solar Spring Break timeline. Please note, the \$500 does not include transportation or meal costs.
- d. Provide your travel and meal plan to Student Leader
- e. Read the Solar Spring Break Policy and Student Handbook

3. Post SSB

- a. Fill out Solar Spring Break participant survey
- b. Participate in post-Solar Spring Break Service-Learning Guide meeting
- c. Work towards incorporating future Solar Spring Break trips with your college/university
- d. Help identify interested students for next year

For information on applying, email us at solarspringbreak@gridalternatives.org